Proposals for P&C Consideration
June 2013

Motion 6.1a: OSHC Process Change

Raised by: Dave Anderson

Motion: that the P&C approve the revised process for the OSHC working group

Rationale and Background
This change essentially brings forward the previously planned survey of the school community one month, and pushes back presentation of preferred options one month. Summary of proposed new process:

a) June – develop survey present draft copy of survey to P&C for feedback/approval. If approved, finalise and send out survey to staff and parents, offering both electronic (Survey Monkey online) and paper versions.

b) July – present results of survey to P&C; present 1-2 preferred options for OHSC in brief. If approved, prepare detailed report designed to inform voting.

c) August – special P&C meeting/P&C meeting dedicated to OHSC issue only. Detailed report on recommended option(s) to be presented. Secret ballot to decide on action to be taken.

Motion 6.1b: OSHC Survey Approval

Raised by: Dave Anderson

Motion: that the P&C approve the proposed survey about OSHC for distribution to all staff and parents

Rationale and Background
The proposed survey provides an opportunity to better understand the issues, concerns and requirements of staff and parents in relation to OSHC. The survey will be administered by the Working Group and the P&C will receive a full report following its completion.

Motion 6.1c: OSHC Survey Approval

Raised by: Dave Anderson

Motion: that the P&C purchase a 2 month Survey Monkey subscription to enable us to conduct the survey

Rationale and Background
The free version of Survey Monkey is not sufficient for the size of survey the group is conducting. The paid version includes facilities for constructing online survey, compiling and analysing results. The cost is $24 per month, total cost $48.

**Motion 6.2: Year Seven/Six Shirts 2014 (UNIFORM SHOP)**

**Raised by:** Cherie Boyd (Uniform Shop)

**Motion:** That design ideas start to be sourced from the perspective senior students for 2014 (Years 6 and 7). An alternate supplier is sourced for the production of the shirts for 2014 and for the shirts to be ready for distribution at the commencement of Term One 2014.

**Rationale and Background**

Due to the middle of the year fast approaching it is necessary to commence with design ideas for the 6/7 shirts for 2014. After the distribution of the year 7 shirts on the last day of term one 2013, some supply issues were encountered and were not appropriately rectified with the professionalism expected of a supplier.

It is for this reason coupled with further issues arising with this supplier and the management of these subsequent issues that I find it necessary to recommend the sourcing of an alternate supplier for next year’s senior shirts (I reported some of these issues in April’s P and C report from the uniform shop).

Ongoing considerations: Orders from this supplier will not be filled accurately or with the promised turn around dates.

**Motion 6.3: Change of Name of Learning & Literacy Group**

**Raised by:** Judy Williams

**Motion:** that the P&C approve the adoption of the scope and name change to NSS Literacy, Learning and Emotional Support (LLES) P&C Working Party.

**Rationale and Background**

The name change is suggested to encompass that our role will also include activities to improve student resilience.

Students with learning difficulties often experience anxiety and depression, and a child’s ability to learn is significantly impacted by anxiety.

There was a group of NSS parents who wanted to establish another P&C working party dedicated to this, however the Literacy Group invited them to come under our banner to reduce crossover and ensure a holistic approach. We appreciate that any activities to improve the learning and resilience of children with learning difficulties will in turn help all students at school.
Motion 6.4: Year 7 Wall Design Proposal

Raised by: Toni Olsen

Motion: that the P&C approve the proposal to hold a contest for Year 7 students to design the wall with final approval by the P&C at a future meeting.

Rationale and Background

The Year 7 wall is a tradition which the students and parents want to continue. It is important that the students feel they have input and ownership of the wall. After consultation with Year 7 teachers, it is proposed that the students have an opportunity to submit their own designs with each of the three classes then selecting two designs to submit to the P&C for final approval.

Motion 6.5a: Music Committee Terms & Reference

Raised by: Ian Grice

Motion: that the P&C approve the terms of reference (to be tabled at the meeting) for the Music Committee.

Rationale and Background

It is necessary that all of the official sub-committees of the P&C operate in an environment of certainty as to their role, responsibilities and way of operating. Following the formal constitution of the fundraising committee last meeting, we hope to follow the same process for each of our committees, one at time over the next few meetings.

We have done further work to ensure that we document all of the ways of operating that we must abide by under our constitution and included these in the operating guidelines (thanks particularly to Julie Ritchie for this work).

These initially seem daunting, but we want to assure that they will not be onerous to follow and will ensure that the committee can operate with clarity and be empowered to make decisions. We will be able to see these decisions in the minutes of the committee, without needing to reopen them for discussion unnecessarily at the main P&C meeting. A small number of significant items will be pointed out prior to voting on this motion.

Motion 6.5b: Music Committee Office Bearer Appointments

Raised by: Ian Grice

Motion: that the P&C approve the appointment of Geoff Whitehead as Chairperson and Nancy Foster-Bauer as Secretary of the Music Committee. In addition, that Kerryn Grice and Vicki Abad be appointed as members of the committee.

Rationale and Background
Geoff Whitehead, the Nundah SS music staff member has been providing great impetus to this group this year during a period of change and some uncertainty. Geoff is willing to accept nomination for this position. We thank Nancy once again for her tireless contribution to the committee - she is willing to take on the position of secretary which will ensure that the previous knowledge in the committee is brought to bear.

Kerryn and Vicki have attended meetings and are committed to continuing to attend them into the future.

We would welcome further nominations for membership of this committee which could be considered by the P&C at a future meeting.
Motion 6.6: Events Committee Office Bearer Appointments

Raised by: Deb Hossack

Motion: that the P&C approve the appointment of Vani Sasau as Secretary and Toni Olsen as Treasurer of the Events Committee.

Rationale and Background
Vani and Toni will fill the vacant positions on the Events Committee. They are both long standing and valuable members of the Events Committee and the Secretary and Treasurer roles are important positions to fill.

Motion 6.7: Ratify Executive Decision on Hall Naming Expenditure

Raised by: Ian Grice

Motion: that the P&C ratify the decision made by the P&C Executive to spend up to $1,000 on the new signage for the Morrie Bernard Hall.

Rationale and Background
The school hall is being named the Morrie Bernard Hall in recognition of Morrie Bernard’s dedication and service to the school.
Leadership Team Report to P&C

**CURRICULUM, TEACHING AND LEARNING:**

**“Ensuring Quality and Consistency”**

- **Yr Level Team meetings**
  - We are just tinkering with our meeting structure to have more time to discuss and monitor curriculum, teaching, learning and assessment and to support and assist teachers. As such the following are the Leadership Links people allocated to work with each yr level, and meet fortnightly.
    - Prep – Alison Daly
    - Yr 1 – Cindy Keong
    - Yr 2 – Deb Cox
    - Yr 3 – Kerryn Grice
    - Yr 4-5 Arlene Smethurst
    - Yr 6-7 Rhonda Martin

- **Professional Learning (Deb)**
  - This is the first semester some classes will be reporting on the new Australian History Curriculum.

- **Specialist Programs (Rhonda)**
  - Mick Gaynor our PE specialist teacher is currently in the process of securing dates for a number of people to visit the school to offer additional physical education activities. More detail to follow once dates have been secured.
  - Geoff Whitehead has prepared a short video presentation that he would like to share with the P & C.

- **eLearning; ICT’s and 21st C Learning (Arlene)**
  - You will have seen Arlene has begun writing about her work in this area in the newsletter.
  - Devices and Equipment - we have begun purchasing items with parent contributions and school funds, including another IWB setup for 6/7H; a large screen for the library (replacing their IWB which went to a class to use); laptop and tablet trolleys for our new devices; and iPads for P-1 (teachers initially) - currently exploring interactive learning opportunities using the AppleTVs ‘donated’ to the school in 2012
  - over 500 new books added to the resource collection
  - eLearning Monitors trained by Mrs. Smethurst and Mrs. Boyle – 2 students from each class Years 4 to 7 – will assist their classes to borrow in the Library and utilise the mobile devices and troubleshoot connection problems
  - Mrs Smethurst and Mrs Boyle attended the Children’s Book Council judges talk at the State Library last Thursday night to find out information about the upcoming Book Week themed Reading Around the Universe (August) - purchased a selection of the short-listed texts
  - Library collections being moved around in the Library space to allow for more flexible and collaborative planning, teaching and learning.
  - National Simultaneous Storytime event held with 122 students participating – showcased new wireless technology – the story was on the iPad and passed around the group so they clicked and the large TV mirrored the action.
  - NEW – beginning a competition to re-name the Library and learning spaces inside so it represents the 21st C learning environment we are growing at Nundah

- **Monitoring and Reporting Student Learning (Deb for Alison)**
  - Naplan is over and most students seemed to stay relaxed about the experience.
  - Our SWAN team has been meeting and attending PD with regards to the new P-12 Curriculum Assessment and Reporting Policy and what this means for our students with additional needs. We are checking and reviewing our forms and procedures.

- **Calendar or Events, Excursions and Incursions (Rhonda)**
  - Last few weeks of the term are very busy with a number of excursions and incursion planned. These are vital in providing opportunities for students to experience a wide range of activities outside the classroom setting.
    - Year 7 representative group on the 27th May attended a special ceremony at Kalinga Park to commemorate National Sorry.
    - Camp quality puppet incursion during the week commencing the 27th of May to educated students on bullying.
    - Last week Year 1 students attended an excursion to the Planetarium at Mt Cootha.
    - Earnshaw State College last Thursday hosted their inaugural Middle School Business Challenge. Two teams of 10 students attend the day. Students worked in teams to develop a business idea from a set specification. They accessed a variety of resources and experienced teachers to develop skills to design a product to brand and market. Students worked in smaller groups to create a webpage using Dreamweaver, developed a logo and business card using Computer Aided Drafting software (CAD), designed packaging for their product, and created a trade
display and a video advertisement using green screen and autocue. A fantastic opportunity to experience the high school setting prior to next year.
- Year 3 camp to Underwater World both last week and during the final week of this term.
- Junior Track and Field Events Carnival Tuesday 9th July.
- Senior Field Events Carnival Wednesday 10th July.
- Senior Track Events Carnival Thursday 11th July.

STUDENTS:
“Strength, Kindness, Excellence”
- Responsible Behaviour Plan and support processes (Rhonda)
  - Pancake Breakfast for Chaplaincy week on the 17th May was a huge success. Thank you to Kerry and all the volunteers who helped. As part of Chaplaincy week Kerry was running lunchtime activities and challenges for students. She also attended a day during the Year 6/7 camp at Tallebudgera.
  - Social Skilling Program/s (Rhonda)
    - The week commencing the 27th of May shift from lunchtime sport activities from Gala Day preparation to Sports Carnival preparation. This program is continuing to provide students with a structured program that supports the learning of sport skills and teamwork.

FACILITIES DEVELOPMENT:
“Creating 21st C learning spaces, and safe environments”
- The old “parent room” is now complete as a workroom closer to most of our staff with copier, laminator etc.
- Library... staff have moved reading books for easier access and revamped the office/meeting room for planning with teachers.
- The conference room (old teacher aide room) has a permanent wall replacing the concertina door (it was once a stage) and is getting a new sink in preparation for paint and carpet. The conference room will be set up with tea coffee etc and will be available for our parent groups to meet also during and after school hours. Please see Maree to make inquiries about available times.
- The staffroom is also getting the walls fixed and lights/fans switches fixed in preparation for paint and carpet also. This will make the acoustics much better for meetings and gatherings.
- Regional office are moving to Nundah Village and are storing some archived files at the school. In exchange we are getting a revamped office. New BSM office behind current main office, new sick bay with observation windows, and new reception window. The DP office is getting a new door entry, and both DP and P offices refreshed with new paint and carpet, as will the existing BSM/Sick bay for the HOC/Ped Coach.
- Tree Removal.. you will notice we have had some trees removed from the front of the school. On engineers and arborists advice, this is for a combination of several reasons including some being unsafe, some designated pests, and some damaging the heritage listed retaining wall. The upside is that this gives us an opportunity to clear the roots and provide 8-9 more parking spots internally.
- Development priorities
  - Mini-Oval – quad redevelopment. We are awaiting another quote to develop plans for this area for the P&C to consider. Thank you to Mitch Witherington for some assistance with this.

MANAGEMENT:
“Aligning how we do business with our Vision”
- PR / Communication (Deb)
  - Website... Arelene and Deb have begun this process. We intent to link our website calendar to an app which gives parents alerts, and also to twitter to provide information to parents. We hope to go live in August.
  - Need to schedule 10 mins one meeting to do an annual asbestos training session with P&C.
  - Enrolments.. we have begun to accept enrolments for 2014 Prep. In particular we need any families in catchment, and with siblings to complete enrolments ASAP in order to be able to offer places to other families. Our Enrolment catchment plan is now gazetted and in place.
  - Staffing
    - Mrs Sharron Keogh has been permanently appointed our BSM after success in recruitment processes.
    - Mrs Kerryn Henderson is leaving in Semester Two to care for her mum.
    - Ms Stephanie Callaghan is also leaving at end term as another teacher needs to be placed here.
    - Mrs Karyn Chapman is also leaving at the end of this semester to take a more secure job offer.
- BOOKING THE CONFERENCE ROOM... The new conference room on the mezzanine level of A Block (replacing workroom) will be ready mid week or so for use. (carpet coming a bit later). Like the staffroom it has access to boiling hot water and therefore potentially dangerous, and as such CHILDREN SHOULD NOT HAVE ACCESS, unless under the direct supervision of their parents, eg P&C sub-group meeting. Please arrange access via a key from Maree for after hours meetings if no staff member on your team.
- Financial Updates (attached) (Deb)
  - Cash at Bank
  - Budget Balances
- P&C Agenda items for Discussion / and or Decision-Making from Leadership Teams
  - JUNE MEETING: Routines and Transitions.. Playground Duty and Tuckshop (communication)
  - JULY MEETING: Class Levies / Student Resource Scheme .. Sharron and Rhonda, our BSM, would like us to review how this works and what is currently paid by families, based on her experience at several other schools. (decision making on SCOPE of the Student Resource Scheme)

Cheers
Deb Cox
Principal .. Learner and Teacher
## Highlights of activity this month

- Last Monday was Chess Day and was quite successful with an approximate profit of $700.00 for the day.
- Once again we would like to thank our regular volunteers who help us so much by giving up their time whether it be a little or a lot. We could not keep the Tuckshop running without your help!!!

## Coming up next month

- Tuckshop serving times will be changing next term in a trial so as to accommodate changes to the teaching staff's schedules.
- This will mean we will have to alter our menu and also we will be sending out a "specials" flyer for a whole term so families are able to organise their bag orders well in advance.
- All aspects of the changes this will mean for the smooth running of the Tuckshop and the school staff have been discussed in meetings with the co-ordinators of these changes with the best possible outcomes.
- Our new "staff menu" is still being worked on but will be ready by the beginning of next term. We will be introducing some special dishes including curries as well as favourites like our big healthy salads.

## Items for P&C consideration or decision

### Tuckshop Financial Position

- After last month's P&C meeting where it was reported that Tuckshop had a loss of $4000.00 we requested detailed financial statements of the concerned matter so that we could address the problem. We received the financial report from Jim's Bookkeeping and can see that the actual profit margin is the same as at the same stage last year. Sales have been down but so have the expenses. Positively, the tuckshop has made a profit of close to $2,000 in the month of May, significantly reversing the situation from earlier in the year.
- Some of the reasons the sales are down we think relate to the fact that we did not have the income generated by the three Gala Days that we had at the same time last year which we calculate would have been approximately $2,000-$4,000. This would explain why the expenses were up for this time last year as we needed to buy the stock for these Gala Days.
- Even though the school has grown in numbers it does not necessarily mean the tuckshop's sales will increase. The new families may not have the economic means to provide monies for luxuries such as Tuckshop.
**Parents and Citizens Association**

**Uniform Shop Report – June 2013**

| Highlights of activity this month | • Uniform shop averaged takings of approximately $780.00 per day in May.  
|                                | • Best sellers were the new zip jackets and the gold polo shirts  
|                                | • Teachers’ senior shirts were delivered to all relevant teachers  
|                                | • Continual issues with the supplier who produces the senior shirts and other uniform items has led to the recommendation of sourcing a new supplier as an alternative option  
|                                | • Continual effort to recruit new volunteers to the uniform shop is an ongoing process. We have had some interest shown and hoping it will lead to help so we can provide a fast and effective service  
|                                | • Special Thank you to Chris who after four years of volunteering in the uniform shop is no longer able to make the commitment as her new employment position no longer permits. Chris will be sorely missed by me and I thank her for all the help she has provided to me and the shop. |
| Coming up next month | • Commencement of the process to achieve a design for the year 6 and 7 senior shirts eg a survey or competition for both year 6 and 7 to achieve an appropriate design for their senior shirts in 2014  
|                                | Sourcing of a new supplier to produce the senior shirts. Ensuring delivery of the senior shirts at the commencement of the 2014 school year  
| Items for P&C consideration or decision | • Design requirements for year 6 and year 7 senior shirts for 2014. This involves any restrictions or guidelines students or year 6 and 7 have to consider in reaching the final design of their shirt |
# Nundah State School

**Parents and Citizens Association:**

<table>
<thead>
<tr>
<th>Aspect of P&amp;C Association:</th>
<th>Subcommittee (School Business) Meeting</th>
<th>Held on: Wednesday 29 May 2012</th>
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<tr>
<td></td>
<td>Nundah Sharks Swim Club</td>
<td>At: Nundah SS Resource Centre</td>
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<td>Opened at: 7.40pm</td>
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## Attendance:

### Present:
- Glenn Ricketts
- Steve Shaw
- Chris Shaw
- John Lockton
- Jon Yule
- Wendy Anderson
- Angela Denver-feder
- Michael Kersnovske
- Deb Cox

### Apologies:
- Zarnia Wilson
- Charlene Doogan

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## Agenda / Minutes of Meeting

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<tr>
<th>ITEM</th>
<th>DETAILS OF DISCUSSION</th>
<th>FOLLOW UP / TO DO / WHO WHEN</th>
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<tbody>
<tr>
<td>1.0 Adoption of Previous Minutes:</td>
<td>Adopted: Michael Kersnovske Seconded: John Lockton</td>
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<tr>
<td>1.1 Presentation of recommendation to the P&amp;C</td>
<td>Recommendations were approved by the P&amp;C</td>
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<td>1.2 Resetting of the president and treasurer</td>
<td>Glenn Ricketts resigning as president. Steve Shaw was nominated for president and seconded for president. Chris Shaw was nominated and seconded for treasurer. Steve and Chris acknowledge unusual situation of two committee members from the same family. No objections were raised. All changes - Adopted: Glen Ricketts Seconded: Wendy Anderson</td>
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<td>3.0 Correspondence in:</td>
<td>A reply was received from Ascot State School Swimming club re: Nundah Sharks withdrawal from the Ascot Cup</td>
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<td>4.0 Correspondence out:</td>
<td>A flyer was sent to local school clubs announcing that Nundah is open and heated for the winter season. $35 membership. The flyer was sent two weeks prior to the meeting. The school billboard has been used to post information regarding swimming lessons/squads/The information has been on the board since 17th May.</td>
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Steve will possibly take a work contract in January for six weeks. Glenn Ricketts will step in as president for that period.

Angela to draft and send a letter back to the club agreeing to meet and discuss the issue.

Angela to contact Northside Chronicle re: an article about the new pool heating. Article to focus on thanks to community for their fundraising support as well as information regarding the pool. An email should be sent to committee members prior to every meeting – secretary’s job. A notice should be placed in the newsletter to remind people of the meeting.
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<td>5.0 Secretary</td>
<td>• Nundah Sharks is not eligible for the Get Started Vouchers program as it is not incorporated.</td>
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| 6.0 Financials/Treasurer | • End of month:  
  - Balance: $17,900  
  - Profit and loss showed $9500 income and $12,400 expenses.  
  • N.B The chocolates from the fundraising drive - $4300 were paid for from the Sharks account. All funds were previously paid to the P&C before the account for the chocolates was paid. Only net profits should have been paid into the P&C account.  
  • A discussion took place as to who owns the pool heating and how it should be represented in a statement of assets.  
  • Treasurer concluded that $15,000 owed to the P&C is still outstanding and will be paid off in increments to be finalised at a later date.  
  • Invoice outstanding to Mary McKillop College.  
  • The school swimming levy is paid directly into the Nundah Sharks account.  
  • $3380 appears to have been put into the uniform shop account as a result of processing credit card payments. | Payment from Mary McKillop College to be followed up.  
$3380 to be relocated from the uniform shop account |
| 8.0 Booking Convenor | • Invoices for the term currently sit at $23,000.  
  • There has been a decrease of 271 families to 164 families. Enrolments have decreased from 466 to 266.  
  • 100 lessons were conducted in term 1 with 71 lessons in term 2  
  • This was discussed in relation to the payment of coaches’ wages. Wages for May have been paid. A wages account of $17400 approximately is still to come – this includes five weeks of wages to be paid plus two accounts for Wendy for the months of May and June. | Wendy |
<p>| 12.0 Website and IT | • Wilston Swimming has recently developed a new website which might provide some inspiration for the development of the Nundah website. | Everyone to look at website. |
| 13.0 General Business: |  |
| 13.1 Advertising | • The club would like to put a large | M. Kersnovske. |</p>
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<td>banner on the fence of either Buckland Road or Boyd Road. A contact of Michael's to be approached for a quote.</td>
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| 13.2 Life Membership | • Look into life membership criteria  
• Neata Kennedy has additional information that may also assist. | ?                             |
| 13.3 Roof and General Maintenance | • Email to Deb regarding maintenance in the toilets.  
• A quote is to be sourced for regular maintenance of the pool solar heating. | Angela to email Deb.          |
| 13.4 2013/14 Swimming Calendar | • A date of 22nd February has been set for the Nundah Experience Shield. |                              |
| AGENDA ITEMS FOR NEXT MEETING: | As per minutes |                              |
| Next Meeting: | General meeting: 19th June 1, 2013 | All committee members |
| Meeting Closed: | 9.30pm | |
Report for General P&C Meeting Newsletter - Website (other anecdotal notes additional to Agenda/Minutes)

(Subcommittees/Advisory Groups/Working Parties)

Particular successes, achievements, acknowledgements:

- 

Particular challenges, or requests from P&C and/or Leadership Team:

- 

Agenda items for General P&C Meeting (Subcommittees/Advisory Groups/Working Parties)

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<tr>
<th>ITEM</th>
<th>PROPOSAL OR DECISION REQUIRED</th>
<th>COMMENTS</th>
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Signed: Chairperson: Date: 
P&C Executive Rep: Date: 
Principal: Date:
## Agenda / Minutes of Meeting

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| **Business Arising:** | Family Fun Night  
The decision was made to postpone the family fun night. Not enough organisation had been done and Deb didn’t feel we should put on a rushed event. It will now be held on July 13. After discussion it was decided to make the night a disco with Cooper Olsen and Brendan McIntyre djing. Food will be provided by Kairos Faith Community (Vani’s catering group) | Lauren to contact Brendan McIntyre re dj and organise flyer |
| **New Business** | Markets are on track – numbers booked in are not large so Deb is stepping up the advertising and will contact other schools to see if any parents are interested in coming along. We will be getting flyers home delivered and Cathy Baker is doing up a press release. The treat stall is to be held in the last week of term. We need to confirm the date and time and then start advertising for donations and helpers | Deb to check with Deb C about advertising and proceed. Kristin Copson to design flyers. Deb to check date and time with Deb C and pass info to Julie Smith |
| **AGENDA ITEMS FOR NEXT MEETING:** | Treat Stall, Family Fun Night, Markets |
| **Next Meeting:** | Wednesday 12 June |
| **Meeting Closed:** | 10:40 am |
### Highlights of activity this month

- This month is fairly quiet with the treat stall coming up on Thursday 20 June. Julie Smith will be organising but, as she is unavailable on the day, we are in need of volunteers as always!
- Deb will be working with Tracey and Wendy to provide a wonderful morning tea for Morrie after the hall naming ceremony. We are really looking forward to making this a special morning.
- As Marita Dore finishes up as treasurer this term, I would like to say a huge thank you. Marita has given much of her time and worked extremely hard for the events committee and the spring fair over the past year and a half and we are very grateful to her.

### Coming up next month

- Family Fun Night Saturday 13 July. Dinner will be provided by Kairos Faith Community, which is the group that did the very popular fijian stall at the spring fair. Lauren Appleby will be organising a disco to keep the children entertained. Cooper Olsen and Brendan McIntyre will be djing.
- Community Markets and Car Boot Sale will be held on Saturday 27 July from 10 am to 3pm. We are in the process of hiring out our stalls and taking names for car boot spaces. Flyers will be letter box dropped in the next few weeks.

### Items for P&C consideration or decision

- For P & C information - Vani Sasau will be taking over as secretary and Toni Olsen will be treasurer of the events committee from term 3. Both are long standing members of the committee.
# Parents and Citizens Association

## Fundraising Committee Report – June 2013

### Highlights of activity this month

- The End of Financial Year Appeal letters have been finalised and approved by the P&C for distribution to all NSS families.
- Local business have been contacted to request support in the form of donation of goods/services that can be used as prizes for raffles at fundraising events. The response received so far has been positive and the details of the final list of prizes will be distributed to the Events Committee so that they can use these prizes at upcoming events.
- Some grants have already been applied for and we will advise the P&C of any successful outcomes.
- A pro bono architecture consultancy has been organised for the scoping and pre design work relating to the playground/quadrangle upgrade.
- Woolworth Earn and Learn is underway (thanks to Kristy Boyle for organising) and, as in previous years, should be very successful program.

### Coming up next month

- Applying for grants with any successful bids to be directed toward the following areas:
  - Road safety initiatives
  - Literacy improvements
  - Building Resilience
  - ICT resources
- Continuing investigations into establishing an online giving capability to offer convenience to people wishing to donate, and to streamline administrative processes.
- Investigating the Australian Sports Foundation program as an avenue to gaining tax deductibility status. This will offer a further incentive for donors in fundraising campaigns aimed at developing sport related projects.
- Development of the NSS website framework, relating to donations and sponsorship.

### Items for P&C consideration or decision

- To continue facilitating separate DGR accounts for the Library and Building Funds.
### Highlights of activity this month

- Deb and Dave met with Loosends on 13 May to explore options with OHSC. Loosends expressed their willingness to work with NSS to achieve a good outcome for students and parents.
- Janine reported on impact of using the hall as a temporary home for OSHC.
- It was decided that a change to the recommendation process be proposed at the June P&C meeting. This change essentially brings forward the previously planned survey of the school community one month, and pushes back presentation of preferred options one month. Summary of proposed new process:
  
  a) **June** – develop survey, present draft copy of survey to P&C for feedback/approval. If approved, finalise and send out survey to staff and parents, offering both electronic (Survey Monkey online) and paper versions.
  
  b) **July** – present results of survey to P&C; present 1-2 preferred options for OHSC in brief. If approved, prepare detailed report designed to inform voting.
  
  c) **August** – special P&C meeting/P&C meeting dedicated to OHSC issue only. Detailed report on recommended option(s) to be presented. Secret ballot to decide on action to be taken.

### Coming up next month

- Next OHSC Working Group Meeting Monday 8th July 7:30 pm, School Library

### Items for P&C consideration or decision

- We propose that the OHSC working group process be amended as described above.
- We propose that the survey provided in the reading material be distributed to all staff and parents for consultation on OHSC.
- We propose that the P&C buy a 2-month Survey Monkey subscription to enable us to conduct the survey ($24 per month, total cost $48; necessary for the size of survey we are conducting – free version not sufficient; includes facilities for constructing online survey, compiling and analysis of results).
Draft OSHC Parents and Staff Survey – to be delivered using Survey Monkey (online survey via emailed link) and paper copies

Nundah State School Outside School Hours Care Survey

We are a working group of the P&C, tasked with the challenge to investigate and recommend to the P&C, options for an Outside School Hours Care (OSHC) Service for Nundah State School. Currently, the only OSHC service available is Loosends run offsite at North East Baptist Church. There has been increasing demand for OSHC from Nundah State School families and that has exceeded the capacity at Loosends.

To support us in assessing the viability of an onsite OSHC Service, we have compiled a survey to gauge interest and need and to identify what’s important in an OSHC Service. We also want to ensure that all parents and staff are informed, and have the opportunity to comment. We are in consultation with Loosends, who have expressed their commitment to working with us. It is envisaged that in the short term the school hall would be the most suitable site for an onsite OSHC Service, with a plan to transition to a purpose built facility.

All questions are optional. However, we would appreciate you completing as many questions as you are comfortable with, particularly those that are relevant to your circumstances. You are welcome to complete all sections of the survey even if you are not currently using OSHC.

We appreciate and thank you for your time. Your views are important to us in assessing the viability of an OSHC Service, in providing our recommendations to the P&C, and in ensuring that decisions are in the best interests of our students, parents, school and community.

1. Name (optional)

2. Contact number (optional)

3. Email (optional)

4. Do you consent to your personal details being disclosed to the school? (✓ appropriate box)
   Yes
   No

5. Do you currently use an OSHC service? (✓ appropriate box)
   Yes
   No

6. Would you use an on-site OSHC service at Nundah SS? (✓ appropriate box)
   Yes
   No
7. How often would you use an OHSC service? (V appropriate box)

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Casually as required</th>
<th>Do not use</th>
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</table>

Before school
After School
Vacation Care

8. How many children in your family would use the OSHC service? (V appropriate box)

None One Two Three Four or over

9. In general, what time do you drop your children off in the morning?

V tick Time
7.00-7.15am
7.15-7.30am
7.30-7.45am
7.45-8.00am
8.00-815am
8.15-8.30am
After 8.15am – I do not use Before School Care
Other (please specify)

10. In general, what time do you pick up your children in the afternoon?

V tick Time
N/A – I do not use after school care
3.30-4.00pm
4.00-4.30pm
4.30-5.00pm
5.00-5.30pm
5.30-6.00pm
Other (please specify)

11. Cancellation policy: how many days notice do you think is reasonable for a parent to give to change or cancel a booking without having to pay for that session of care?

>5 working days
5 working days
4 working days
72 hours
48 hours
24 hours
Other comments
### 12. As a parent, which qualities do you value in an OSHC program?

<table>
<thead>
<tr>
<th>Quality of care and programs – variety of activities, supervision and safety</th>
<th>Not important</th>
<th>Nice to have</th>
<th>Important</th>
<th>Very Important</th>
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</thead>
<tbody>
<tr>
<td>Quality of Staff - training, compassion, patience, skills</td>
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<tr>
<td>Inclusiveness - Catering for the needs of children with Special Needs, English as an additional language etc</td>
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<td>Sustainability - continuity of care over a period of time</td>
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<td>Cost effectiveness to parents</td>
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<tr>
<td>Flexibility to parents - family friendly booking arrangements and cancellation policies</td>
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<tr>
<td>Financial transparency by Provider - how money is spent to ensure quality.</td>
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<tr>
<td>Providing some income to the school - to improve school playgrounds and facilities for all children</td>
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<tr>
<td>Managing impacts on school and facilities - times for assembly, arrangements during and after school activity programs etc</td>
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<tr>
<td>Partnership with school and stakeholders - working collaboratively with the school and parents to ensure quality service and consistent communication</td>
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<tr>
<td>Control of decision-making - P&amp;C and/or school input into fee structure, staffing decisions etc</td>
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<tr>
<td>Other (please specify)</td>
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</table>
13. Control of decision-making: what aspects do you see as important to for the Principal and/or parents to have input into on an annual or ongoing basis?

<table>
<thead>
<tr>
<th>Aspect</th>
<th>N/A or no value placed on it</th>
<th>Nice to have</th>
<th>Important</th>
<th>Very Important</th>
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<tbody>
<tr>
<td>Annual setting of fees</td>
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<tr>
<td>Payment terms e.g. cancellation policies, late fees and times etc.</td>
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<tr>
<td>Annual input into how profits are reinvested into the service and/or the wider school community e.g. new toys and equipment/school facilities</td>
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<tr>
<td>Changes in policies and procedures to meet changing requirements in a school community</td>
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Other (please specify)

14. What type of activities do you think are important for the OSHC Service to offer? (✓ box)

<table>
<thead>
<tr>
<th>Activity</th>
<th>Not Important</th>
<th>Neutral</th>
<th>Important</th>
<th>Very Important</th>
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<tbody>
<tr>
<td>Unstructured indoor play</td>
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<tr>
<td>Structured craft</td>
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<tr>
<td>Access to other school based activities e.g. swimming, martial arts</td>
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<tr>
<td>Sports coaches provided by OSHC</td>
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<td></td>
</tr>
<tr>
<td>Unstructured outdoor play</td>
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<tr>
<td>Structure outdoor play</td>
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<tr>
<td>Homework time including access to computers if required</td>
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<tr>
<td>Seniors Club to engage older children</td>
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<tr>
<td>Cooking/food</td>
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15. Please add below any priorities or considerations that you see as important but are not included above.

Thank you taking the time to be part of this survey
### Highlights of activity this month*

- A meeting was held with a Traffic Engineer from BCC to discuss the letter sent to BCC requesting additional road safety measures within the school precinct. Attendees included Cr Flesser, Jason Woodforth MP, Dept of Transport reps, BCC reps for Active Travel, reps from Mary Mackillop and St Josephs schools, Deb Cox and NSS road safety committee members.

- The Road Traffic engineer has drafted a Traffic Plan, based on discussions at the above meeting, which was circulated to the schools and wider community for comment.

- NSS Road Safety committee met on the 4th of June to discuss the draft plan. Although not all proposed measures were included in the plan, there are other opportunities which the road safety committee are investigating, which may address these (see next section).

- NSS Road Safety committee will draft a formal letter of response to the draft traffic plan. Generally, the letter will state our agreement with most aspects of the plan, however some additional measures are being sought and the letter will include our intent to revisit issues if the measures prove ineffective after implementation. The letter will also include a comment regarding some issues raised in our initial correspondence with BCC have yet to address.

- Subsequent meeting with BCC Traffic Engineer is scheduled for the week beginning 10th June.

- Continuing with newsletter articles as part of the education program.

### Coming up next month**

- Response to BCC on the Draft Traffic Plan. A letter of response will be sent to BCC and a meeting is scheduled to discuss this with them.

- Meeting with Dept of Transport and Main Roads to investigate the “Look Out” initiative. This is to investigate the introduction of monitored Drop and Go zones within the Loading Zones.

- Investigating the Active Travel initiative from BCC, which will encourage walking and cycling to and from school. If we are selected as a participating school in this program, we may be able to lobby for additional road safety infrastructure to support active travel.

- Continuing development of education programs within the school community on aspects of safe driving and pedestrian behaviour within the school precinct.
NSS LITERACY, LEARNING & EMOTIONAL SUPPORT (LLES) P&C WORKING PARTY
Meeting held at 11am on Tuesday 21 May 2013

Attendees: Deb Cox (Principal), Rhonda Martin (Deputy Principal), Alison Daly (Learning Support), Arlene Smethurst (eLearning), Jenny Wisenthal (teacher), Jocelyn McCallum (teacher), Judy Williams (parent) and Bernadette Vella (parent)

Apologies: Melinda Teasdale (teacher), Sally Ryan (teacher) and Judy Dudurovic (parent).

Purpose of meeting
The purpose of this meeting was to discuss assistive technology and its role in supporting students with learning difficulties at Nundah State School. Alison Daly introduced Judy Williams and Bernadette Vella as parent members of the LLES Working Party, and acknowledged Bernadette’s additional role as the Grants Representative for the school. Alison advised she had called the meeting in response to a number of grant opportunities Bernadette had raised and her desire to seek further input from Arlene Smethurst and the Working Party to ensure our fundraising action was informed by the school’s e-learning plan.

Alison explained that assistive technology is not the complete answer. Computers and their programs cannot remove a student’s difficulty entirely, but can assist them to bypass it and prove their knowledge. She explained that just as a Prep student needs to learn what they need to gather to make an Easter Card (eg. cardboard, pens, glue, etc), an SLD (specific learning disabilities) student needs to become skilled as an independent learner, able to employ the relevant assistive technology which will help them to capture their ideas, organise them on paper and prepare them into the assessment required format. Alison explained that the goal is to ultimately use assistive technology as a temporary crutch that SLD students move beyond as their reading and writing skills improve.

Judy explained that from a parent’s perspective, it is difficult to know where to begin to equip and skill a child with assistive technology that will help them to bypass their difficulty. The purchase of iPads, Apps and dyslexia computer programs, as well as fees to attend training workshops, can be prohibitively expensive. It would greatly assist parents to understand what their children are using at school and be trained in it themselves, so they can support its usage at home. Judy said she understood that a teacher could not be expected to dedicate undue individual time to an SLD student to manage their computer requirements and thus it was a parent’s role to ensure the child’s proficiency with usage of a particular program and the computer’s operation. Judy expressed, on behalf of parents, her desire to understand better the schools’ plan regarding assistive technology and its usage in learning support so that parents could be part of the answer to creating independent SLD learners. It was acknowledged that SLD students have an increased need to leave primary school equipped as independent learners proficient in the use of computers and assistive technology.

Potential grants
Alison confirmed that she has provided Bernadette with a wish list of assistive technology requirements (eg. iPads, computer programs, etc) and Bernadette has already submitted some grant applications. However, additional grant opportunities have arisen. Bernadette recommended the Ian Potter Foundation [http://www.ianpotter.org.au/funding-objectives-education](http://www.ianpotter.org.au/funding-objectives-education) and explained it...
provides education focused grants of amounts up to $50,000 to support early intervention initiatives for children with a view to improving school readiness and/or parental engagement, and large grants of over $100,000 to support research and evaluation that will assist in documenting and disseminating best practice approaches to improving educational outcomes. The current funding round closes on 28 May but then there is another round later in the year for education-based programs. Unfortunately only registered DGR charities can apply and schools are ineligible, however Bernadette reported her contact with SPELD (Qld) who are eligible to submit an application. She has had an initial conversation with SPELD about the opportunity for NSS to write a school-specific grant, with SPELD backing, for which NSS would be seen to be a pilot school for the particular program. SPELD’s response has been initially favourable.

**ACTION:** Bernadette to continue liaison with SPELD-Qld to see if a grant application can be submitted for the Ian Potter Foundation.

**School e-learning program**

Arlene Smethurst confirmed that a great deal is happening at NSS in terms of the development of e-learning resources and practice. Whilst the goals are many, Arlene confirmed it would take time to roll them out. The following were discussed:

- **Jeff Suter (Education Queensland)** provides school training in assistive technology and NSS learning support staff have been involved in these workshops. Judy asked if parents could also attend the workshops and Arlene advised her goal to create an e-learning portal on the school website which could include web-conferencing of these workshops.
- **Apps** – Arlene and Alison advised that Apps are created constantly and it is impossible to keep abreast of the latest innovation. Bernadette advised that a parent’s knowledge of the Apps Education Queensland (EQ) were recommending, and more importantly, those that were being used with their children, would be a great starting place for parents.
- **Deb** advised that Penny McDowell is currently writing a newsletter submission on Apps in education.
- **Infographing** – Arlene recommended an infograph be developed for the newsletter to demonstrate the role of assistive technology in education.
- **Mobile Audio Devices** – Arlene confirmed the school’s need for Mobile Audio Devices complete with trolley, apple cards, chargers, etc. Cost $2265.
- **Judy** tabled the flyer for the Spectronics “Integrating iPads into your Classroom for Learning Support and Special Ed” workshop to be held on 31 May in Brisbane. Arlene advised that the school’s usage of assistive technology is informed by Education Queensland and a focus on training by Jeff Suter would be more beneficial for teachers, as usage of many Apps is blocked by EQ.
- **Concept mapping** – Deb recommended the school’s purchase of concept mapping software such as Kidspiration and Inspiration, plus their additional Apps (cost $10 per App, $40 per computer, $10 per iPad, site licence $1,500)
- **Nessy** – Alison advised she liked this dyslexia focussed program, however could not foresee its feasibility in a school setting. Bernadette advised that Nudgee College use the program for all its Grade 5s.
- **E-readers** – Arlene expressed her goal to build a strong e-reader program at NSS. She said she would like to obtain a grant in the future to cover the purchase of e-readers and their licensing to facilitate student borrowing. Arlene advised that Christie is currently digitising books which can be borrowed as part of the school’s accelerated reader program.
- **Accelerated reader program** – Deb questioned whether home access to the accelerated reader website would assist parents. Judy said that whilst doing tests did not present a problem for students who could readily read, she found them to be very problematic for her own child. Completing tests in the short time available before/after school and in front of peers created undue stress for children who needed extended time to read and understand the questions properly. The time restriction creates a need for parents to sit with the child and read the questions and thus independence is not encouraged. Judy also explained that a child with reading difficulties may only undertake a test every fortnight by the time they complete a chapter book and in that time passwords can change and the student’s comfort...
level with the computer program was affected. Whilst Judy reported her understanding that home access may enable parents to complete the tests for their child, home access for an SLD child would enable a parent to encourage their greater independence and remove the associated stress by allowing the student all the time they needed to undertake the test.

- Typing tuition – Bernadette passed on SPELD’s recommendation that all SLD students learn to touch type as soon as possible. Touch typing will enable a student to get their ideas down quickly and bypass their difficulties in writing. Whilst Alison understood the benefit of a proficiency in typing for an SLD student, she said that tuition could not be provided within the school curriculum due to time restrictions. Alison said that removing a child from the classroom to access learning support, often created additional difficulties. Time missed in the classroom created gaps in the student’s learning which potentially heightened their learning difficulties. Alison said it was always the goal of learning support to try and provide time to students with least possible disruption to the delivery of the core curriculum.

- Judy advised that SPELD run an assistive technology workshop for parents and teachers. Alison has attended it and reported it to be beneficial. Judy asked if the school would be willing to have SPELD come in one evening to run the assistive technology workshop for interested parents and teachers at a shared attendee cost. It was agreed this could be beneficial, particularly as SPELD is an independent objective body.

- IT support – Alison cautioned that whilst advances in assistive technology were beneficial, the school currently only has access to an IT officer two days per week. Additional gains in this area may stress the school’s ability to meet the IT support need.

- Arlene recommended that any assistive technology training be run as a teacher in-service. She said research validates that the greatest gains are made when training is rolled out to a number of staff at one time so that learnings can be shared and difficulties resolved as a team.

**ACTION:** Arlene to set up NSS e-portal and communicate its availability and benefits to students and parents.

**ACTION:** Arlene to advise when parent access to Jeff Suter’s assistive technology workshop might be available on the NSS e-portal.

**ACTION:** Arlene to consider the appropriateness of future parent involvement in school professional development programs relating to assistive technology for SLD children.

**ACTION:** Arlene to obtain a quote for the purchase of Kidspiration and Inspiration programs and licensing and provide it to Bernadette for potential grant sourcing.

**ACTION:** Arlene to obtain a formal quote for mobile audio devices and provide it to Bernadette with a recommendation of how many are required to meet the school’s need.

**ACTION:** Arlene to liaise with Bernadette in due course regarding a grant submission to build the school’s e-reader library.

**ACTION:** Arlene to consider home access to the accelerated reader program for SLD students.

**ACTION:** Parent representatives to note that typing tuition is recommended for SLD children and training in this should be undertaken in the home environment.

**ACTION:** Judy to add Arlene to the LLES Working Party membership and note her availability to only attend after-hours meetings.

**ACTION:** Bernadette to contact SPELD to ascertain the cost and date availability of running an assistive technology evening for interested parents and teachers at NSS.

**ACTION:** Bernadette to liaise with Alison before setting a date to prevent conflict with other school activities.

**ACTION:** Deb to maintain a watch over the development of IT in the school and the capacity of IT support services to cope with the growth.

The meeting concluded at 12pm.
Name and scope change

- The Working Party would like to suggest a scope and name change to NSS Literacy, Learning and Emotional Support (LLES) P&C Working Party.
- The Parent Group will assume consistent wording in its name also. The name change is suggested to encompass that our role will also include activities to improve student resilience.
- Students with learning difficulties often experience anxiety and depression, and a child’s ability to learn is significantly impacted by anxiety.
- There was a group of NSS parents who wanted to establish another P&C working party dedicated to this, however the Literacy Group invited them to come under our banner to reduce crossover and ensure a holistic approach. We appreciate that any activities to improve the learning and resilience of children with learning difficulties will in turn help all students at school.

Meetings

- The Working Party, along with Arlene Smethurst (NSS e-learning specialist) and Rhonda Martin (NSS Deputy Principal) met on Tuesday 21 May to discuss the school’s future plans regarding assistive technology and e-learning. A number of grants have been identified which may assist the school to fund new assistive technology resources (eg. iPads, software, e-readers, etc). Our grant action will be informed by the school’s audit and e-learning plan. Minutes available on request.
- Judy Dudurovic represented Nundah State School at the Brisbane Dyslexics Meeting on Sunday 19 May. Brisbane Dyslexics is a newly launched umbrella parent group, with teacher and parent representatives from a number of schools throughout Brisbane. The group aims to increase awareness, share information and provide support to parents, teachers and students on issues involving dyslexia, as well as advocating for changes in our school system to allow dyslexic and SLD students the opportunity to reach their potential and safeguard their esteem. Minutes available on request.

Grants

Bernadette Vella has submitted the following grants this month:

- Edna Furey Grant - $1,000 for 2 iPads to be used by learning support teachers
- Volunteers Grant - $5,000 grant submitted for 7 iPads and the Nessy program.
- Queensland Country Credit Unions Grant – grant for Nessy program and 200 new accelerated reader books.

The following grant is currently being written:

- National Australia Bank Grant

The following grants are currently under consideration:

- Ian Potter grant (under discussion for joint submission with SPELD with NSS as a pilot school)
- Commonwealth Bank Community Grant

Development of Resources

- Judy Williams has drafted a flowchart “Recommended Action Plan for Parents with Concerns Regarding their Child’s Literacy and Numeracy Development”. The plan is
currently being reviewed by SPELD, Deb Cox, Alison Daly and other parents to ensure it is a comprehensive and accurate guideline.

- Judy Williams and Alison Daly are discussing the production of an “Information Kit on NSS Learning Support”. We foresee the kit of information would be provided to all families whose children are accessing learning support services at school, or who express a concern about their child’s learning. The kit may include:
  - Welcome letter to introduce learning support at NSS, LLES Working Party and LLES Parent Support Group.
  - Overview of learning support staff – bios and photos
  - Flowchart “Recommended Action Plan for Parents with Concerns Regarding their Child’s Literacy and Numeracy Development” (this flowchart aims to overview the entire process of available help both within school and out).
  - School Flowchart process – what happens internally at NSS if a parent or teacher expresses concern for a child (how does the concern move up the channels for action)
  - Overview of SWAN committee
  - Learning support programs – ELF, literacy, writing and numeracy programs, etc
  - Learning support resources – eg. assistive technology (eg. natural reader, audacity, etc). How are they used and why?
  - What is the process for monitoring students with difficulty over time (ie. different screening markers over year levels (eg. year 2 net), SWAN committee, regular review processes for lagging children and who monitors their progress?
  - Access to special consideration for your child eg verbal rather than written tests, use of scribes, extra time (including on national testing such as NAPLAN)
  - Parent recommended specialists (eg. OT, speech therapists, dyslexia programs, SPELD, etc)
  - Where to go for questions or to be involved
- Judy Williams is currently preparing a list of Parent Recommended Specialists such as education psychologists, speech therapists, occupational therapists, dyslexia program providers, etc. Schools are not at liberty to recommend specialists to parents, however parents can offer personal advice. This document may assist parents to more easily navigate specialist help for their child.

Promotion
- A dedicated LLES Parent Group and LLES Working Party email has been set up as NSSLLES@outlook.com
- A newsletter advertisement promoting an externally run dyslexia information evening run by Learnersaurus appeared in the NSS school newsletter of 21 May.
- A newsletter advertisement appeared in the NSS newsletter on 27 May to introduce the LLES Working Party and LLES Support Group. The school community will be invited to join the LLES database to keep abreast of the group’s work and how they can assist their child/ren.
- A similar website advertisement has been drafted for the NSS website and will go live when the NSS website is redesigned. The information will include an email link for anyone wishing to contact the working party or parent group.

Working Party Membership
- Deb Cox is no longer a member of the working party. Rhonda Martin (Deputy Principal) will be the leadership link.
- Arlene Smethurst (NSS e-learning specialist) has joined the Working Party. She will be a valuable member to inform the school’s development of assistive technology resources to enable students with learning difficulties to access the curriculum and prove their knowledge.
- Bernadette Vella has joined as a parent representative. Bernadette is passionate about learning difficulties and emotional resilience, and as the NSS Grant Representative has been actively seeking grants for the working party.

Recommendations

It is recommended that the P&C:

1. **approve** the adoption of the scope and name change to NSS Literacy, Learning and Emotional Support (LLES) P&C Working Party.
Sports Advisory Meeting

Date: 7th June, 2013.

Present: Mick Gaynor, Kelly Eckersley

Next Meeting: TBA

• Funding Issues for PE/Sport:

Sports Committee has approached Fundraising committee for assistance with funding and are awaiting a response.

Sports Committee would like to see an ongoing fund set up that can be drawn upon when needs arise such as need for new sports uniforms, etc. The money students pay for sports gala days covers the buses and little else.

• Shade Tents:

Sports Committee is awaiting a response from the P & C regarding their assistance in purchasing shade tents for school houses on sports days, cross country and other such days. The sports carnival this year has been organised for the first week back of term three, so the need for a response is becoming urgent.

Kelly will email Ian Grice concerning this.

• Sports Day Issues:

Mick plans to use the newsletter to give parents more notice about sports days so they are able to adjust plans and attend these.

The tuckshop are planning to be based in the hall. Mick is considering allowing students to sit with parents at lunch, hopefully creating more business for tuckshop.

The sports days will again promote participation of all students.
• **Cross Country:**

Mick has received positive feedback from parents on the subject of splitting the cross country over two days and also the change of venue to Boyd Park for the lower grades. He is considering making this change of venue for the older grades and utilising both Boyd Park and the school grounds. This would involve the closing of Boyd Road and Mick will investigate this with the Brisbane City Council.