

# NUNDAH STATE SCHOOL

## SCHOOL ENROLMENT MANAGEMENT PLAN

### Overview

Nundah State School recognises as its prime obligation, the provision of access to an appropriate educational service for students whose principal place of residence is within the school's catchment area.

Because of enrolment capacity and growth Nundah State School may be unable to meet this obligation in the future, unless action is taken to manage enrolments. The Principal must restrict the enrolment of out-of-catchment students to ensure in-catchment students can enrol at their local state school, without requiring additional facilities.

This School Enrolment Management Plan (School EMP) sets out the conditions under which students may be enrolled into Nundah State School, subject to any other requirements or limitations in:

- the [Education \(General Provisions\) Act 2006 \(the Act\)](#)

This School EMP is supported by:

- [Enrolment in State Primary, Secondary and Special Schools procedure](#)
- [School Enrolment Management Plans \(School EMP\) procedure](#)

### Student Enrolment Capacity of School

Nundah State School has a maximum Student Enrolment Capacity of 778 students.

The number of students entering Prep in any given year must not exceed 125 in 5 classrooms, unless there are more than 125 students enrolling from within the catchment area.

### Local Catchment Area

A school's local catchment area is the defined geographical area from which the school is to have its core intake of students.

Nundah State School operates under an **equidistant** catchment area.

The school's catchment map is available to be viewed at either the school's administration building or online at <http://www.qgso.qld.gov.au/maps/edmap/>.

### Enrolment Policy

#### **Students within catchment:**

Any student, whose principal place of residence is within the school's catchment area/s, is (subject to the *Education (General Provisions) Act 2006*) entitled to enrol at the school. The school Principal will reserve places for students who move into the catchment area throughout the school year.

Parents or legal guardians who wish to enrol their child at the school will need to demonstrate that the student's principal place of residence is within the catchment area. Current proof of residency at the address indicated can be provided by way of one of each of the following:

- One primary source – a current rental/lease agreement, or rates notice, or unconditional sale agreement; **and**
- One secondary source – a utility bill (e.g. electricity, gas) showing this same address and parent's/legal guardian's name.

If the Principal is not satisfied that the documentation provided by an applicant demonstrates adequately that the address stated is the student's principal place of residence, then **the Principal may request further sources of proof of residency**. Examples may include (but are not limited to):

- Additional utility bills (e.g. water bill) or a series of bills at for the same address over a sequential period to demonstrate continued/ongoing residency
  - Electoral Roll verification letter
  - Mobile phone statement (with current address details)
  - Statutory Declaration
  - Driver's Licence (with current address details)
  - Bank statement (showing current address details; financial details are not required)
  - Tax Assessment Notice (financial details are not required)
  - Documents demonstrating recent change of address / re-location to within the school's catchment area (e.g. proof of sale or termination of lease for the previous principal place of residence in a different catchment).
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- the enrolment management plan permits the enrolment of a student living outside the catchment area based on cultural, sporting or academic merit, and
- the significant number of prospective students living outside the catchment area and applying to enrol results in abnormal administrative costs to the school, for example, enrolment examination supervision and marking.

**Acceptance and Assessment Process**

Out-of-catchment enrolment applications will be recorded on a waiting list in order of receipt, by date and time. These applications will remain current only for the school year in which they are applying to enrol.

**Decisions on Enrolment**

The Principal is responsible for all decisions on enrolments.

Where a Principal forms a preliminary view that an application will not succeed, applicants will be notified in writing. Applicants may respond to the Principal's preliminary view by making a submission to the Principal, no later than seven (7) school days after receiving the preliminary view letter.

If no submission is received, the Principal's preliminary view will be treated as the final decision and no further notice will be provided.

If a submission is received, the Principal will consider the submission and make a final decision. A final decision notice will be provided to the applicant as soon as is practicable. There is no internal review of the Principal's decision.

**Gazettal Date**

This updated version of the School Enrolment Management Plan for Nundah State School was gazetted on [To be completed by DET].

The School EMP is internally reviewed each year, and if required, updated to reflect any changes to Student Enrolment Capacity and/or Programs of Excellence.

**Endorsed by:**

  
\_\_\_\_\_  
Debra Cox, Principal

18/9/17  
Date

**Approved by:**

  
\_\_\_\_\_  
Mark Campling, Regional Director  
Metropolitan Region

4/5/17  
Date

In addition to the documents listed above, students living with a relative/other person within catchment must provide the following:

- Properly sworn Statutory Declaration from the student's parent/legal guardian; and
- Properly sworn Statutory Declaration from the person/s the student will be residing with in-catchment.

The Principal may also request a properly sworn Statutory Declaration from the enrolling parent or legal guardian attesting that the student's principal place of residence is the place nominated in the enrolment application.

Applicants should note that a false statement/assertion about the student's principal place of residence may amount to an offence and may be reported to police. The school Principal may repeal a decision to enrol a student in such circumstances.

***Other students who are entitled to enrol as if in-catchment:***

The following groups of students will be entitled to enrol, even though they may reside outside the school's catchment area:

- Children and young people who are subject to child protection orders that grant guardianship or custody to the Chief Executive Officer of the Department of Communities, Child Safety and Disability Services (Child Safety Services)
- Siblings\*\* of current students at the school (excluding siblings of Program of Excellence students and siblings of students who were placed at the school as a result of exclusion from another school). Where a school has both a primary and secondary campus, siblings are only entitled to enrol in the same campus as the currently enrolled student
- Students who (during school term) reside at the school's boarding facility
- Students whose parent or legal guardian is employed by the school
- Students who live outside the catchment area and are verified with a disability can enrol in the school to attend the specialised disability program if it is the closest program to their home and meets their individualised needs
- Students whose principal place of residence is further than 55km to their nearest state school are entitled to enrol at any neighbouring school
- Students who have been excluded from another school, dependent upon the conditions related to the exclusion, subject to agreement of the Regional Director.
- Students in remote/regional locations who access a School Transport Assistance Scheme (STAS) bus service, provided by the Department of Transport and Main Roads (DTMR), to travel to their closest school, as determined by the DTMR bus route.

\*\*To be accepted under the sibling provision, the:

- i. applicant must meet the definition of sibling in the School EMP procedure;
- ii. enrolled sibling must not have been enrolled in a Program of Excellence at the school (i.e. siblings of POE students are not automatically entitled to enrol); and
- iii. intended enrolment commencement and/or attendance of the sibling must be concurrent with the attendance of current student for the application to be valid. For example, if the applicant will be commencing in 2016, but the current enrolled sibling finishes school in 2015, then the application will not be valid.

**Out-of-Catchment application**

Applications from any other person, not meeting the criteria outlined above, is an out-of-catchment application. Enrolment of students from outside the local catchment area is restricted to ensure that enrolments do not exceed the Student Enrolment Capacity. This school can only enrol out-of-catchment students:

- I. if there is sufficient spare capacity after reserving places for students who move into the catchment during the year; and
- II. after taking into account the school's projected future enrolment growth.

Out-of-catchment students applying for enrolment at this school are placed on a waiting list, assessed in order of receipt and prioritised as follows:

✓ ***All other out-of-catchment enrolment applications.***

**Fees**

Under the Department's [State Education Fees procedure](#), a principal of a state school with an approved School EMP is able to charge a fee for recouping costs of enrolment processing (subject to consultation with the Parents and Citizens' Association) where:

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Department of Justice and Attorney General  
Brisbane, July 2016

It is notified that, pursuant to Section 319T(2)(1)(b) of the *Corrective Services Act 2006*, a Victim Trust Fund has been established in the name of Michelle Leanne MCGREGOR as a result of a payment to him pursuant to the *Personal Injuries Proceedings Act 2002*. Victims of Michelle Leanne MCGREGOR may have a claim against the Victim Trust Fund and that claim may be payable from the Victim Trust Fund. Potential claimants have six months from the publication of this notice to start a proceeding in a court to have an eligible victim claim against Michelle Leanne MCGREGOR.

Any victims of Michelle Leanne MCGREGOR who commence a claim against the offender and wish to make a claim against the Victim Trust Fund must notify the Public Trustee of the commencement of the claim and provide sufficient proof of the commencement of the claim to satisfy the Public Trustee. This notification must be made to the Public Trustee within six months of the publication of this notice, as detailed above.

It should be noted that pursuant to section 319S(2)(a) of the *Corrective Services Act 2006*, a victim may have a potential eligible victim claim whether or not the offender is prosecuted for, or convicted, of an offence in relation to the conduct for which the victim is claiming.

Further information relating to this claim can be obtained, in the first instance, by writing to:

Director  
Legal Advice and Advocacy  
Department of Justice and Attorney-General  
GPO Box 149  
BRISBANE QLD 4001

Mark Rallings  
Deputy Director-General  
Queensland Corrective Services

- Leichhardt State School (new)
- Lota State School (update)
- MacGregor State School (update)
- Manly West State School (update)
- Marshall Road State School (update)
- Middle Park State School (update)
- Milton State School (update)
- Minden State School (update)
- Mount Marrow State School (update)
- Norris Road State School (update)
- Nundah State School (update)
- Pullenvale State School (update)
- Rainworth State School (update)
- Yeronga State School (update)

Copies of School EMPs are available for public inspection, without charge, during normal business hours at the department's head office, and accessible on the department's website at <http://education.qld.gov.au/schools/catchment>.

**NOTIFICATION OF SCHOOL COUNCILS APPROVED UNDER THE *EDUCATION (GENERAL PROVISIONS) ACT 2006***

The Buddina State School's School Council was established and approved on Monday 2nd May, 2017 by the Principal, Buddina State School (as delegate of the Chief Executive, Department of Education and Training to approve the school council) under the *Education (General Provisions) Act 2006* to take effect from the date of gazettal.

**NOTIFICATION OF SCHOOL COUNCILS APPROVED UNDER THE *EDUCATION (GENERAL PROVISIONS) ACT 2006***

The Yarrilee SS School Council was established and approved on 16th May 2017 by the Principal, Yarrilee State School (as delegate of the Chief Executive, Department of Education and Training to approve the school council) under the *Education (General Provisions) Act 2006* to take effect from the date of gazettal.

*Education (General Provisions) Act 2006*

**SCHOOL ENROLMENT MANAGEMENT PLAN (School EMP)**

In accordance with Chapter 8, Part 3 Section 170, of the *Education (General Provisions) Act 2006*, new School EMP for the following schools have been approved by a delegate of the Chief Executive of the Department of Education and Training:

- Region: Metropolitan  
School:
- Ascot State School (update)
  - Aspley State School (update)
  - Boondall State School (update)
  - Brassall State School (update)
  - Brookfield State School (update)
  - Buranda State School (update)
  - Coorparoo State School (update)
  - Durack State School (update)
  - Eagle Junction State School (update)
  - East Brisbane State School (update)
  - Eatons Hill State School (update)
  - Enoggera State School (update)
  - Fernvale State School (update)
  - Fig Tree Pocket State School (update)
  - Goodna State School (update)
  - Graceville State School (update)
  - Greenslopes State School (update)
  - Hamilton State School (update)
  - Hilder Road State School (update)
  - Holland Park State School (update)
  - Inala State School (update)
  - Indooroopilly State School (update)
  - Ipswich Central State School (update)
  - Ipswich West State School (update)
  - Ithaca Creek State School (update)
  - Jamboree Heights State School (update)
  - Karalee State School (update)
  - Kedron State School (update)
  - Kuraby State School (update)

**NOTIFICATION OF RESTRICTIONS ON GRANT OF MINING TENEMENTS ETC UNDER SECTION 391 OF THE *MINERAL RESOURCES ACT 1989* AND UNDER SECTION 33 OF THE *GEOTHERMAL ENERGY ACT 2010***

Pursuant to section 391 of the *Mineral Resources Act 1989* and section 33 of the *Geothermal Energy Act 2010*, I notify the prohibition of the application for mining tenements and geothermal tenure under the *Mineral Resources Act 1989* and the *Geothermal Energy Act 2010*, for each of the areas of land within the boundaries of the blocks and sub-blocks described in the following schedule, except for exploration permits derived from a tender process in respect of the land in the sub-blocks shown on the block identification map stated in the schedule.

[Note: The block and sub block descriptions are defined on Queensland Mines and Energy Block Identification (BIM) Maps Series B.]

The Honourable Dr Anthony Lynham MP  
Minister for State Development and  
Minister for Natural Resources and Mines

**Restricted Area 407**

The land in the following blocks and sub-blocks on the stated block identification map (BIM) is included in the restricted area

BIM	Block	Sub-block(s)
CLON	677	C, G, H, J, K, M, N, O, P, S, T, W, X, Y, Z
CLON	678	A, B, F, G, M, N, O, P, R, S, T, U, V, W, X, Y, Z