

This document is part of Nundah's BYO iPad setup guide.

For all documents and further information please visit:

<https://nundahss.eq.edu.au/ourcurriculum/BringYourOwnDevice/Pages/setup.aspx>

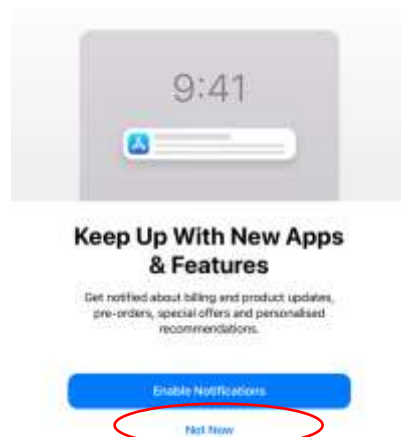
Installing apps through Intune Company Portal

This guide is the **final step** when setting up your child's iPad.

You can also view these steps as a video made by the Department of Education here: <https://mediasite.eq.edu.au/mediasite/Play/bbe46710d2c24274a0a99cba446a92031d>

Step 1: Install Intune Company Portal

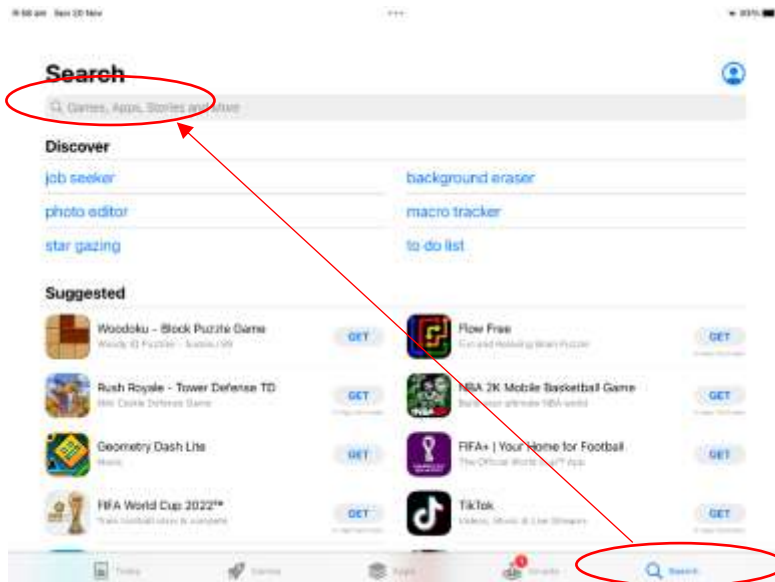
- ☐ Open the App Store
- ☐ If this is the first time:
 - Press Continue
 - Select 'Not Now' when prompted for Notifications. you have opened the App store, you will need to press



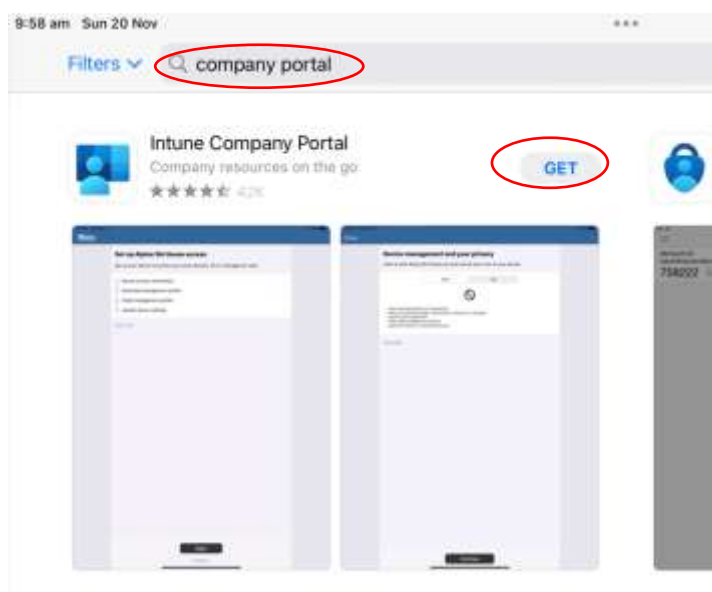
- ☐ Press on the 'Search' button and then click in the 'Search bar'



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- ☐ Search for 'Company Portal'.
- ☐ Then select 'Get'



- ☐ If you have not yet signed in to the App store, you will be prompted to put in your Apple ID and Password. *If you have set up a child account through Family Sharing (see Guide 1), put in your child's Apple ID and password*
- ☐ Select 'Buy'



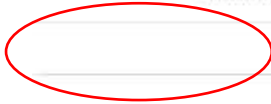
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Cancel

Buy

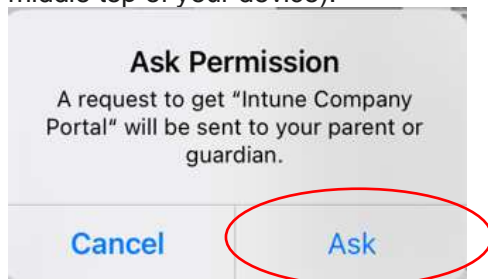
Sign-In Required

If you have an Apple ID, sign in with it here. If you have used the iTunes Store or iCloud, for example, you have an Apple ID.

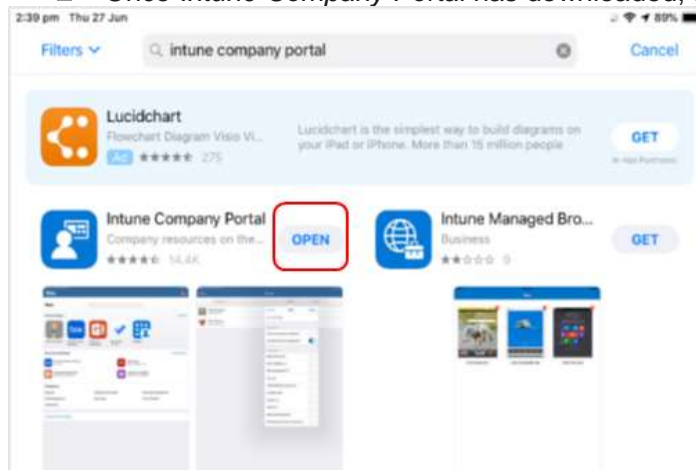


[Forgot Password?](#)

Please Note: If you have enabled the 'Ask to Buy' Feature, you will be prompted to send a request to purchase (even though this app is free). This request will need to be completed on the parent's device. It can usually be found in the 'Notification Centre' (swipe down from the middle top of your device).



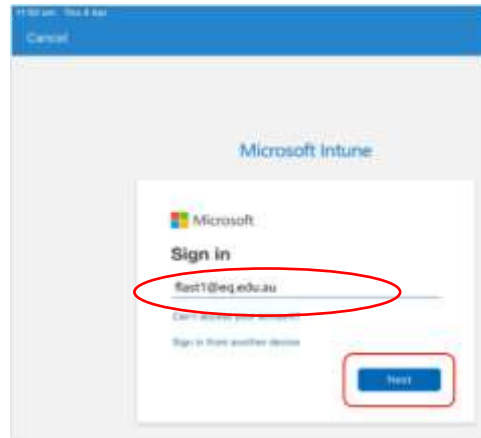
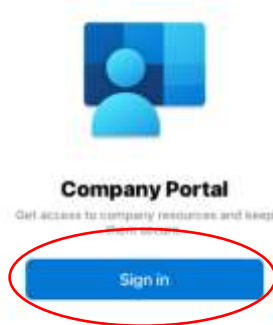
- ☐ Once *Intune Company Portal* has downloaded, select '**Open**'



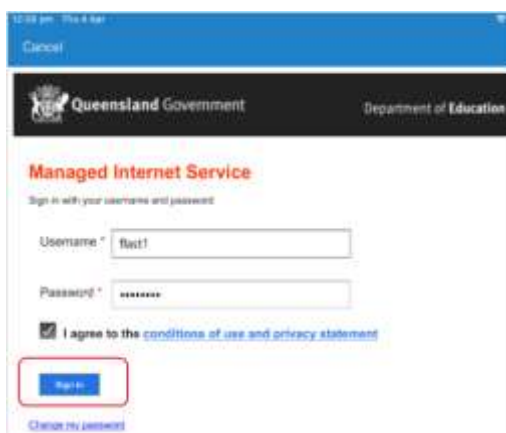
- ☐ Sign in to Intune with the @eq.edu.au email address you were supplied by the school and select **Next** to continue.



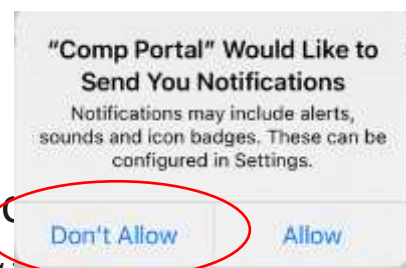
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- ☐ Enter the Username and password you were supplied and then tick the box to accept the terms and conditions, then select **Sign in**.



- ☐ If prompted for notifications, press 'Don't Allow'



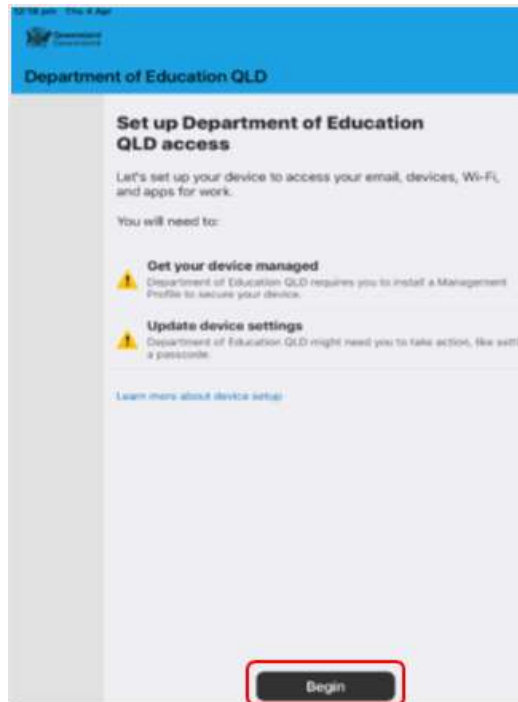
Step 2: Installing the Department of Education App

This attaches the device to the student's account allowing them to use school apps. It also provides a secure connection to the school network.

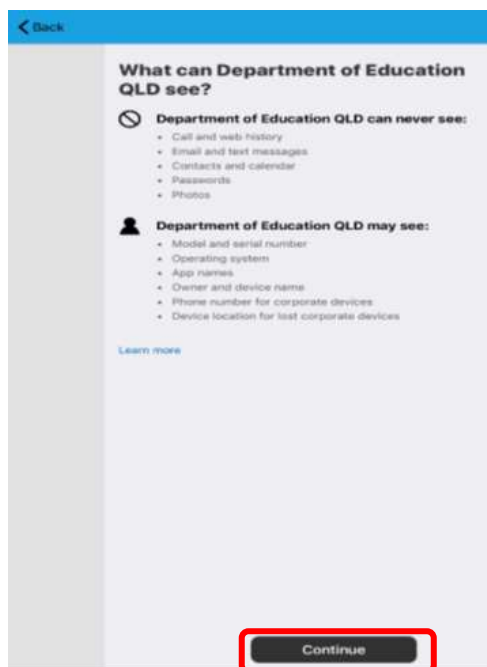
- ☐ Please select **Begin**.



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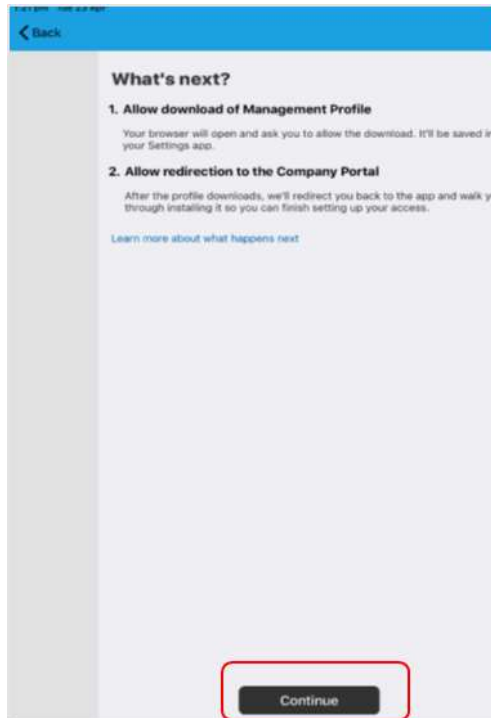
- ☐ This screen explains what the school IT administrators can and cannot see on your iPad. Please select **Continue**.



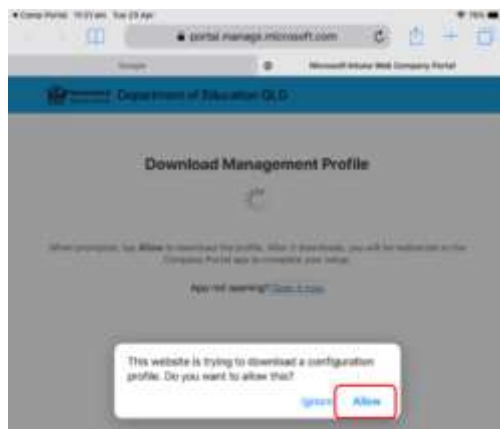
- ☐ This screen outlines the next steps. Please select **Continue** to continue the installation.



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- ☐ Select **Allow** to download the Intune profile.



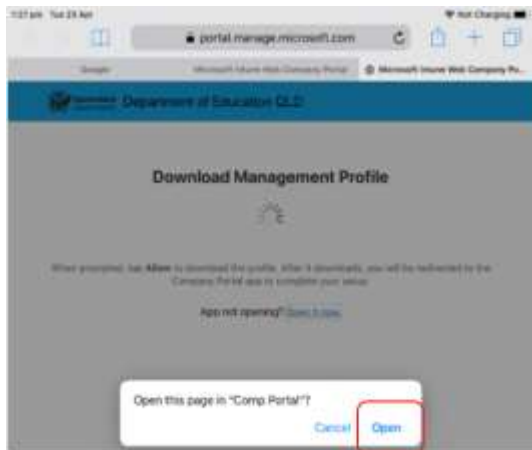
- ☐ Your Intune profile has now been downloaded and can be closed. Please select **Close**.



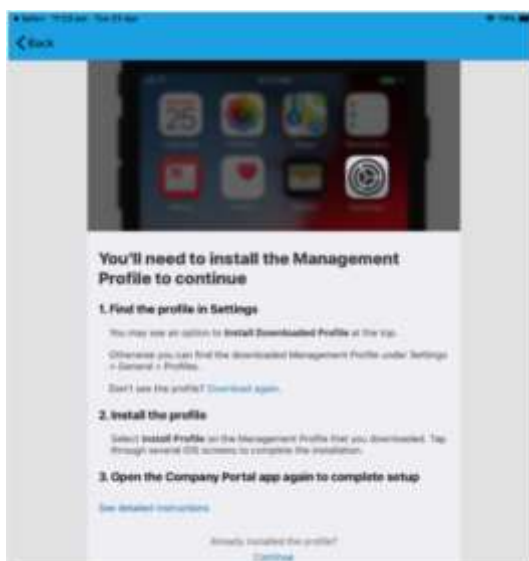
- ☐ If prompted, please select **Open**.
- ☐ Select **Allow** to download the Intune profile.



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- Press the home button or swipe up from the bottom to the middle of the screen to minimise this window.



- Open your settings app on your home screen and if you are requested, enter your password.



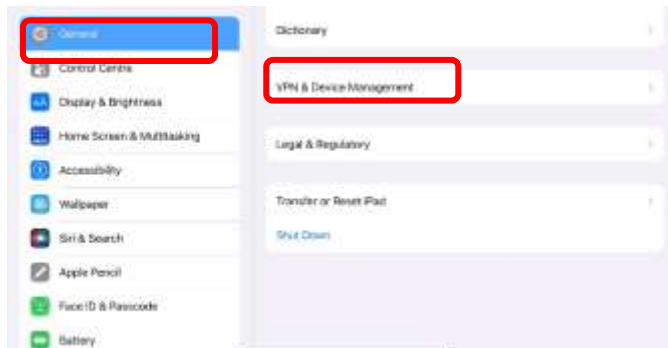


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- ☐ On your Settings screen, please select **Profile Downloaded** button on the left menu.

If you cannot see the Profile Downloaded button:

- ☐ Select '*General*' from the left menu
- ☐ Press '*VPN & Device Management*'



Then, please select **Install** on the install profile screen.

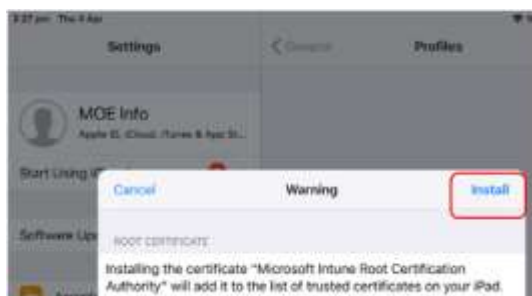
- ☐ Follow the prompts to install the profile onto your iPad

At any time after this point where you have enrolled, you may see this screen requesting you to enter your school password. Please enter this and select **OK**. You can then continue the installation at whatever stage you were before the screen appeared.

If prompted, enter your iPad passcode.



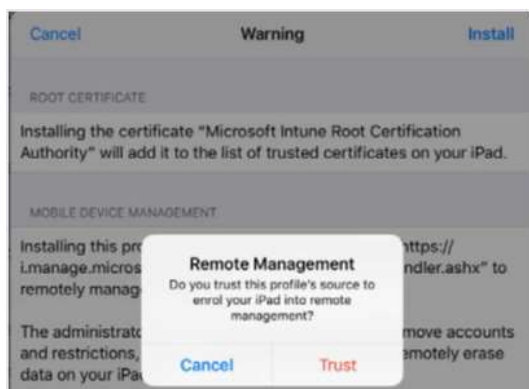
When you see a warning displayed, please select **Install** to continue with the installation.



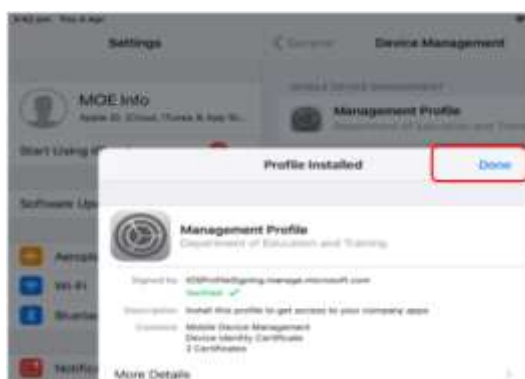


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If you are prompted to enrol into remote management, please select **Trust**. This will start installing the profile.

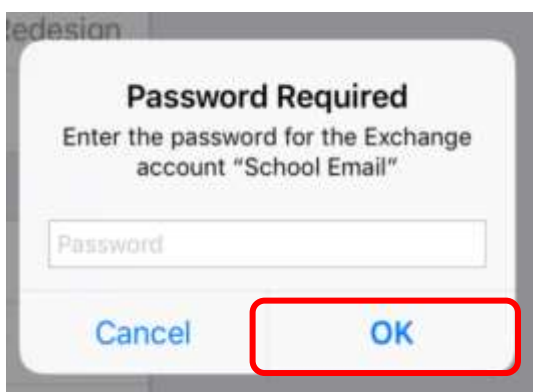


When the screen changes to show the profile has finished installing, select **Done**. An 'Enrolling device' message will then appear.

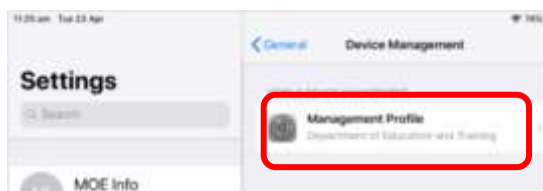


You may be prompted to enter your 'School Email' password. **This is the same password that you used to log in to 'Intune Company Portal'**

- ☐ Enter the password and click 'OK'



Your settings page will be displayed and you'll see the 'Department of Education management profile' has been installed. Press the home button or swipe up from the bottom to the middle of the screen to minimise the settings window.



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72 Page Street, Nundah QLD

Phone: 3635 5888 Email: studentsupport@nundahss.eq.edu.au

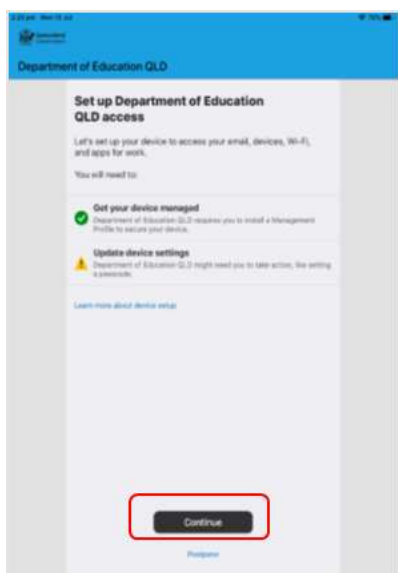


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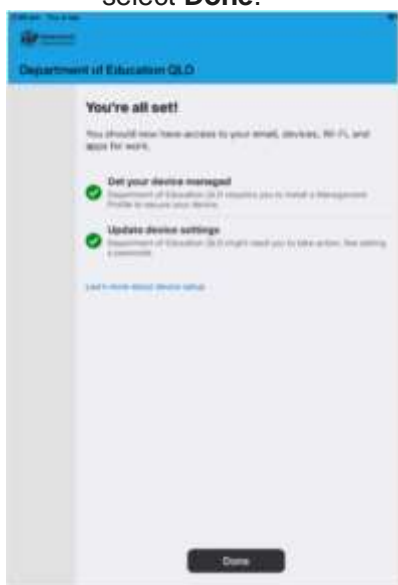
- ☐ Select the **Comp Portal** icon on your home screen to re-open the company portal app.



- ☐ Select **Continue** to complete set-up.
A message explaining that the Company Portal is confirming device settings may display.



- ☐ Intune is finished when there is a tick next to all the items listed. On this screen please select **Done**.





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